

GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LTD

Tender No. : GNFC/TDI-II/Civil/ARC/2026-28
Name of work : Annual Rate Contract (ARC) for Civil maintenance activities at GNFC, TDI-II Dahej-2026-28.

Special Conditions of Contract

1. The General Conditions of Contract (GCC) of GNFC shall be applicable for this work. GCC shall be modified or added to by the following SCC. The SCC forms part of this contract and shall prevail over GCC in case of any discrepancy.
2. The payment made by the contractor towards PF deposition (including PF Administrative charges) shall be reimbursed at actual on monthly basis on submission of PF Challan & ECR along with copy of wage sheet of workers deployed for the subject job. Further while claiming the payment made towards leave encashment, Bonus & Retrenchment compensation to the eligible contractual workers deployed for this job, the contractor shall submit all supporting documents as may be required by HR deptt. for verification
3. Since the work shall be carried out during operation of plants and within their battery limits, the contractor shall take the work permits (cold/hot) as the case may be. The contractor shall observe all safety and security rules of GNFC (TDI-II Dahej) Plant. The contractor shall be required to work in close coordination with other agencies engaged by GNFC (TDI-II Dahej). The proposed work is to be executed at various locations of TDI-II plant of GNFC at Dahej.
4. For all items/ works, the contractor shall provide an original copy of challans for all bought out materials. The challans shall be of the manufacturer/ dealers only. The challan shall include the details of the brand specifically written, if any. The challans shall be duly certified by GNFC Security gate with entry details.
5. Proper account of brought-out material verses actual consumption as per norms shall be furnished to Engineer-in-Charge at the time of billing.
6. The contractor is requested to visit the site of the proposed work and get the details of site conditions before submission of the offer.
7. GNFC will issue following materials for the works, free of cost, as per terms and conditions set forth in the GCC. The materials shall be made available at GNFC's stores at TDI-II, Dahej.
 - Ordinary Portland cement, Portland pozzolona cement
 - Reinforcement steel bars
 - Steel structure, ms plate, chequered plate and ms bars
 - Serviceable scrap bars and steel sections

Further such issues shall be subject to the following conditions:

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- (i) The Contractor shall bear all other costs including lifting, carting from issue points to work site/ the contractor's store, custody and handling etc., and return of surplus/ serviceable materials to Owner's stores and no separate payment for such expenditure will be made. Cement shall be issued in non returnable HDPE bags
 - (ii) Free issued materials, issued by the owner shall be fully accounted for allowable percentage maximum waste over theoretical consumption, as under:
 - Cement : 3 % (unaccountable wastage),
 - Reinf. Steel : 0.5 % (unaccountable wastage) + 2.5 % (accountable wastage)
 - structural Steel : 0.75 % (unaccountable wastage) + 3.25% accountable wastage)
 - (iii) For excess wastage and/or for non-returning of scrap, recovery will be made by GNFC at actual landed price of the materials.
 - (iv) All issued cement shall be stored in the closed shed/covered with water tight materials. Proper record of issue and consumption of cement, reinforcement steel and structural steel materials shall be maintained. Reconciliation of the same shall be given by the contractor along with the bills.
 - (v) For the purpose of accounting of reinforcing steel & structural steel other-than MS plates by the Company, all cut pieces measuring in length 2.0 Mtrs. & above when returned, to Company's storage points, shall be treated as serviceable material & will be given full credit, by the Company. All pieces measuring less-than 2.0 Mtrs. will be treated as wastage / scrap. For the purpose of accounting of MS plates, all plates measuring less-than 1.0 M2 in area & having any dimension less-than 200 mm. shall be treated as wastage / scrap. For plates measuring more-than 1.0 M2 in area & not having any dimension less-than 200 mm. when returned to the Company's Storage point shall be given full credit.
8. Duration of contract :The duration of the contract shall be initially for 12 months from date of Letter of Intent. The duration can be extendable for further period of 12 months, at sole discretion of GNFC, with the same terms, conditions. The rates of price for the second year shall be as per

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the approved rates for the second year. The contractor shall accept this extension of duration of the contract unconditionally and irrevocably.

9. Separate contract for each year shall be awarded by GNFC. Defect liability period for each contract shall be one year from the date of completion of work of each contract. Final bill payment of each contract shall be made only after obtaining no objection certificate from Security dept and Human resource dept of GNFC before submission of the final bill of the work.
10. In the tender enquiry, percentage rates (above or below SOR) are invited for
a) individual work value up to Rs. 4 lakhs and b) individual work value above Rs. 4 lakhs and up to Rs. 8 lakhs. The works of maintenance shall be executed with the approved rate of this rate contract for following above categories, at the sole discretion of GNFC.
11. In e-Price bid of the tender, Separate percentage rates for first year will be asked from bidders and following are considered: -
 - a) For individual work value of 4 lakhs to 8 lakhs (excluding GST & FIM), 5% discount will be considered from percentage rates of individual year.
 - b) Contract for second year will be awarded considering 2% escalation on first year rates.
12. GNFC (TDI-II Dahej) intend to award the rate contracts for total plant areas to two or more contractors. However GNFC, at its sole discretion can get executed the work from any contractor for any area of TDI-II, Dahej

Sr. No.	Item	Description
1	Initial security deposit	NA
2	Security Deposit	7% of the value contract work is to be submitted. It shall be in the form of Bank Guarante/DD/NEFT/RTGS. And will be released immediately after expiry Of defect liability period.
3	Retention Money	NA

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4	Earnest Money Deposit	Rs. 1,00,000/- is to be submitted as a Earnest Money Deposit (EMD) Inform of DD, Payable to GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LTD with the Bid. The DD is to be submitted along with technical Bid. EMD shall be returned to the unsuccessful bidders immediately on Award of work. Tender without EMD will not be taken into consideration and liable for Rejection.
5	Split of Work	The work may be splitted into TWO or More Contractors as per requirement.
6	Time of Completion of work	One year (01) Year, extendable for one period of one more year from award of the entire work. Contractor has to execute the work as per the PRIORITIES given by Owner from time to time.
7	Defect Liability Period	12 (Twelve) months from the date of actual completion of work certified by Owner.
8	Limit of Variations	Rates shall be firm for any quantities.
9	Running Account Bills and Final bill	R A Bill: One R.A. Bill shall be submitted documents and shall be paid every month after certification by Owner as per GNFC's procedures Final Bill: Final bill shall be submitted after successful completion of all the activities, and formalities like material reconciliation, site cleaning etc. Completion certificate shall be issued after completing all the formalities and documentations.(Payment shall be made 3 Months after submission of final Bill as per GCC norms). The payment made by the contractor towards PF deposition (including PF Administrative charges) shall be reimbursed at actual on monthly basis on submission of PF Challan & ECR along with copy of wage sheet of workers deployed for the subject job. Further while claiming the payment made towards leave encashment, Bonus & Retrenchment compensation to the eligible contractual workers deployed for this job, the contractor shall submit all supporting documents as may be required by HR deptt. for verification.

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10	Water	Owner shall supply water at one nearest point at Free of cost and further collection, storage, distribution etc.will be in Contractor's scope.
11	Electricity	Electrical power at one nearest point will be provided by the owner at one point free of cost. The contractor has to arrange and install switchboards with HRC fuses, ELCB, switches including cable of required length (from Owner supply to Contractor's main board) of appropriate size and capacity at his own cost. Power supply shall be made available only after fulfillment of above requirements.
12	Penalty Clause	Penalty for delayed completion beyond specified period will be imposed as per General conditions of Contract of GNFC.
13	Prices	The rates shall not be subjected to escalation due to any variation in input cost, minimum wages of work men, government taxes and duty and the rates shall be valid till the entire completion of the work. However the rates quoted shall be exclusive of the GST. The GST shall be charged extra as applicable.
14	GST	The contractor shall have to specify the applicable GST and six digit SAC code for the service rendered as well as HSN code for the bought out items. The contractor shall write GST registration on all invoices. The contractor shall show GST amount separately in all invoices
15	Facilities To be provided By The Contractor	a) Theodolite with tripod and plumb (Whenever required) - bob in good condition including labors, temporary and permanent pegs. b) An automatic tilting level with tripod in good condition including labors, temporary and permanent pegs, surveying staff etc. c) Minimum one linen tape and one steel tape each to measure up to 30mts. and a pocket steel tape of Measure up to 3.0mts.

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16	Progress Report and work Schedule	<p>The Contractor shall submit to the Engg. In Charge on the first day of each week a progress report for the previous period showing up to date cumulative progress and progress during the preceding week alone on all progress items of each section or portion of the works in the proforma prescribed by the Engineer In Charge. Contractor shall submit a daily report of labor employed in the specimen form during work in progress.</p> <p>Contractor shall submit report for the materials received from the store during 1st week of every month.</p> <p>Priorities of the work shall be decided by the owner as per the requirement, which may change during the execution of the work as per the need of completion of the overall project.</p>
17	Storage	<p>Space for the site office shall be provided by GNFC. No closed storage will be provided to the contractor. The materials shall be properly stored and protected by the Contractor. Owner shall not take responsibility for loss or damage to the Contractor's materials. Contractor shall erect one temporary waterproof cement godown having minimum one-week requirement.</p>
18	Materials and Services in Scope of Contractor	<p>All materials consumables, testing appliances, tools and tackles necessary for completing the work shall be procured and supplied by the Contractor at his own cost.</p>
19	Safety & Security	<p>(1) The Contractor shall observe all safety and security rules and regulations of the company. Entire work force shall be provided with the necessary personal protective equipments (PPE) like safety helmet, safety shoes, safety belts, safety goggles, gloves, etc. by the contractor to their workforce at site.</p> <p>(2) Only Gas Escape masks shall be provided by GNFC free of cost, as per set procedures on returnable basis.</p>
20	Insurance	<p>Contractor to obtain insurance cover for Third Party damage as per Statutory requirement for each accident and also for Workmen's Compensation to cover the workers employed by Contractor at site. Number of incidence will be unlimited. It will be the responsibility of contractor to cover the workmen under the insurance coverage of Employees' Compensation Act and any other insurance required under Law OR regulation</p>

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21	Labor Laws	<p>The Contractor shall have to be strictly observed all Labour Laws in force from time to time including Minimum Wages Act, E.S.I. etc.in force time to time. Incase of failure to observe the Labor Laws.</p> <p>The payment made by the contractor towards PF deposition (including PF Administrative charges) shall be reimbursed at actual on monthly basis on submission of PF Challan & ECR along with copy of wage sheet of workers deployed for the subject job. Further while claiming the payment made towards leave encashment, Bonus & Retrenchment compensation to the eligible contractual workers deployed for this job, the contractor shall submit all supporting documents as may be required by HR deptt. for verification..</p> <p>Female labours will not be allowed to work within Battery Limit of TDI section of Plant and shall not work beyond 19.00 Hrs. into the Plant.</p>
22	Power Of Attorney	<p>The Power Of Attorney issued in the name of Contractor's Resident Engineer who will be Authorized to accept measurements and payment, including receiving materials from Owner's Stores & signing gate passes etc. will be issued to the Owner / Engineer-In-Charge.</p>
23	Manpower / Laborers	<p>Average 10~20 labours are required to be kept for execution of the ARC work. However depending on quantum and nature of work, contractor shall mobilize additional resources.</p>
24	Type of Industry under MSMED act	<p>Contractor shall have to specify the type of industry under which they have been categorized under MSMED act.</p>
	Signature Of Engg.- In -Charge	Signature Of Contractor with Stamp And Date: